

Website Agreement

B.I.M. Web Consultants
P.O. Box 99 - Dexter, NM 88230
Phone: 505-734-6533 Fax: 505-734-6532
www.bimweb.com

Date: _____

Name of Company: _____

Hosting Price for one year: \$ _____

Website Fee: \$ _____

This includes: Web design, _____ pages, 10 emails, optimize each page for search engines, submit site to search engines, and one domain name for one year.

Additional features included in this fee:

Payment for services rendered:

1. If we are hosting your site, we will need hosting payment before we begin.
2. We will need 50% of the website fee before we begin. Once we have received your payment, we will build a home page for you to view and approve. If you have a logo, color scheme or certain style you prefer, we will need to know that up front.
3. Once you approve of your Home page and have sent us all the required information (text and photos), we will build the rest of your site.
4. The remainder of the balance for your site will be due upon completion. If for some reason some of your text or photos have not been made available to us, we will proceed and complete payment will still be due. We will give you up to 3 months after completion of your site to get this agreed upon information and photos on your web pages.
5. Once we have received payment in full, we will submit your site to all of the search engines.
6. We generally complete a website within 7 to 30 working days after receiving your first payment. The number of pages, custom work needed, customers response time to supply us with necessary information and photos, or if we have to transfer a domain name that you own from another company, all factor in to how long it will take to complete your site.

Name
Company Needing Webpage

Blain Ingram
BIM Web Consultants

Please sign agreement and mail or fax back to us.